

July 13, 2020

Minutes of the Regular Monthly Meeting of the Town of Otisco that was held July 13, 2020 at 7:30 PM at the Otisco Town Hall, 1924 Barker Street, Tully, New York with the following present:

**Present:** Supervisor Glenn Hall  
Councilman H. Stanley Edinger  
Councilman Peter J. Murphy  
Councilman Steven Loetterle  
Councilman Roger Volles

**Others present:** Highway Superintendent, Scott Eipp; Financial Advisor, Thomas Chartrand; Attorney for the Town, Craig J. Billinson; Kate Fitzpatrick, Town Historian; Julian Hall and Georgette T. Waldau, Acting Town Clerk

This meeting was called to order at 7:30 PM by Supervisor Glenn Hall and the pledge to the flag was given.

The minutes of the March 9, 2020 Regular Monthly Meeting were made available via email and discussed.

Due to the Coronavirus Pandemic the April 2020, May 2020, and June 2020 Monthly Meetings were canceled.

Motion was made by Councilman H. Stanley Edinger and seconded by Councilman Roger Volles to accept the March 9, 2020 minutes.

All in favor, the motion carried.

(Hall, Edinger, Murphy, Loetterle, and Volles)

Ayes 5 Noes 0

#### HIGHWAY

Highway Superintendent Scott Eipp gave the following report, all the paving for the new shop is complete and the wall near the old shop is fixed. The new salt contract is \$38.79 per ton with American Rock Salt. Superintendent Eipp reported that in 2020 the Highway paved 1 mile of hot mix, .55 miles of cold mix and oil and stoned 1 1/2 miles for a total of 12.3/4 of roads. Also, Case Hill Road was properly posted with signs "Fresh Oil and Stone".

The highway is currently working on paving the roads. There will be turn arounds made on Bishop Road, South Cook Road and the Blue Hole for use of the plows during the winter months.

Councilman H. Stanley Edinger thanked Superintendent Scott Eipp for the excellent job that was done on the new Highway Garage. Superintendent Eipp received a well-deserved round of applause from the board. Superintendent Eipp stated he could not have done without the help of Keith Schaal, Doug Hoffman, Tim Russell, Scott Edinger and Michael White. The new garage with completed within the budget.

Highway Superintendent Scott Eipp also informed the board that Keith Schaal will be retiring in May of 2021. He was asking for possible hiring of a new person in January 2021 to work along with Keith as whoever replaces Keith will have "some big shoes to fill."

### SUPERVISORS REPORT

The Supervisors Report was given by Financial Advisors Thomas Chartrand.

Motion was made by Councilman H. Stanley Edinger and seconded by Councilman Roger Volles to accept the Supervisors Report.

(All in favor, motion carried)  
(Hall, Edinger, Murphy, Loetterle and Volles)                      Ayes 5 Noes 0

Motion was made by Councilman H. Stanley Edinger and seconded by Councilman Roger Volles to pay the bills out of the proper funds. General Fund, Abstract # 712, 257, 82 and Highway, Abstract # 780, 424, 43.

Motion was also made to pay the bills from April 2020, May 2020, and June 2020 out of the proper funds due to the Coronavirus.

(All in favor, motion carried)  
(Hall, Edinger, Murphy, Loetterle and Volles)                      Ayes 5 Noes 0

Motion was made by Councilman H. Stanley Edinger and seconded by Councilman Peter Murphy to approve the Transfer of Appropriations from the General Fund.

From:

A1410.4	Town Clerk	Contractual	\$100.00
A1990.4	Contingent	Contractual	\$3900.00

To:

A1410.2	Town Clerk	Contractual	\$100.00
A1991.4	Conventions	Contractual	\$1900.00
A7510.2	Historian	Contractual	2000.00

## RESOLUTION # 37

Motion was made by Councilman Peter Murphy and seconded Councilman Steven Loetterle to adopt a Cancellation Policy pursuant to Town Law sections 63 and 64, and other laws, rules and regulations, which empower the Town Board to carry out a variety of functions on behalf of the Town, the Town Board hereby adopts a policy whereby the Town Supervisor, or in the Town Supervisor's absence, the deputy Town Supervisor, may cancel and /or reschedule regularly scheduled Town Board meetings and or special meetings in the event of emergency, pandemic or for other compelling reason, including, but not limited to the protection of the health and welfare of the public, members of the Town Board and other Town officials or employees.

Upon cancellation or rescheduling of any such meetings, the Town Supervisor, or the Deputy town Supervisor shall notify the Town Clerk of such cancelation and/or rescheduling. The Town Clerk shall notify other Town Board members, other town officials or employees and those who are known to be planning to attend such meetings of such cancellation and/or rescheduling on the Town sign board(s) and may provide such other notice to the public through other media as may be practicable under the circumstances.

(All in favor, motion carried)

(Hall, Edinger, Murphy, Loetterle and Volles)

Ayes 5 Noes 0

### SUPERVISOR

Glenn Hall reported he spoke to Mr. Lopez of Channel 68 regarding the strobe light on the Channel 68 tower. Mr. Lopez stated the problem in now fixed.

Supervisor Hall also spoke about the Emergency Action Plan. The Town Board agreed that the current action plan is adequate.

The Town Board has to discuss certain matters relating to certain personnel matters and these discussions should take place in Executive Session with the Board meeting in private since issues, including sensitive policies relating to Town personnel matters will be discussed. Disclosure of these discussions at this time could have a significant impact on the Town Board's ability to negotiate certain contractual relationships in the best interests of the Town and the public.

Request a motion to enter into Executive Session.

Motion was made by Councilman Peter Murphy to adjourn Regular Monthly Meeting and move into Executive Session @ 8:10 PM, seconded by Councilman H. Stanley Edinger.

(All in favor, motion carried)

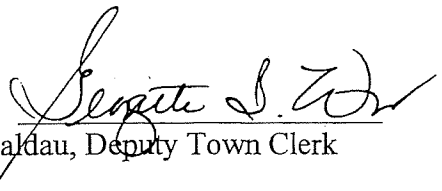
(Hall, Edinger, Murphy, Loetterle and Volles)

No action was taken.

Motion was made by Councilman Peter Murphy and seconded by Councilman Steven Loetterle to conclude Executive Session and enter back into the Regular Town Board Meeting at 8:20 PM.

Motion was made by Councilman H. Stanley Edinger and seconded by Councilman Peter Murphy to adjourn at 8:25 PM.

Respectfully submitted:

  
Georgette T. Waldau, Deputy Town Clerk