

March 9, 2020

Minutes of the Regular Monthly Meeting of the Town of Otisco that was held March 9, 2020 at 7:30 PM at the Otisco Town Hall, 1924 Barker Street, Tully, New York with the following present:

Present: Supervisor Glenn Hall
Councilman H. Stanley Edinger
Councilman Peter J. Murphy
Councilman Steven Loetterle
Councilman Roger Volles

Others present: Highway Superintendent, Scott Eipp; Financial Advisor, Thomas Chartrand; Attorney for the Town, John Connor; Kate Fitzpatrick, Town Historian, Julian Hall and Georgette T. Waldau, Deputy Town.

This meeting was called to order at 7:30 PM by Supervisor Glenn Hall and the pledge to the flag was given.

The minutes of the February 10, 2020 Regular Monthly Meeting were made available via email and discussed.

Motion was made by Councilman H. Stanley Edinger and seconded by Councilman Roger Volles to accept the minutes.

All in favor, the motion carried.

(Hall, Edinger, Murphy, Loetterle, and Volles Ayes 5 Noes 0

Motion was made by Councilman H. Stanley Edinger and seconded by Councilman Roger Volles to accept the minutes of the Emergency Meeting, held on March 3, 2020 at 6:30 PM to discuss and accept the variance in the requirements for the contractors to be in compliance with the towns requirements regarding Coverage, General Liability, Workers Comp., Auto Liability, OCP, Excess and Builder Risk for the new Equipment and Storage Building.

All in favor, the motion carried.

(Hall, Edinger, Murphy, Loetterle, and Volles) Ayes 5 Noes 0

HIGHWAY

Highway Superintendent, Scott Eipp gave a brief review on the construction progress on the new Storage Building. The building should be completed by the end of March, 2020.

The highway received 3 bids for Item 4 Screen Gravel.

1. Smith Sand and Stone
2. Rasmussen
3. Crouse

Motion was made by Councilman H. Stanley Edinger and seconded by Councilman Roger Volles to accept the bid from Smith Sand and Stone.

(All in favor, motion carried)

(Hall, Edinger, Murphy, Loetterle and Volles) Ayes 5 Noes 0

William Street from Eastern Shore Associates was asked to be present at this board meeting to discuss insurance requirements and coverage from contractors: Sancomb Electric, Precision Heating, Morgan Mechanical, Fleetwood Drywall and J& B Gutters on the Storage Building.

After discussion the board made a motion to accept the Insurance Certificates from the above contractors.

RESOLUTION # 33

Motion was made by Councilman H. Stanley Edinger and seconded by Councilman Roger Volles to accept the Certificates of Insurance from the above contractors with the exception of Sancomb Electric.

(All in favor, motion carried)

(Hall, Edinger, Murphy, Loetterle and Volles) Ayes 5 Noes 0

RESOLUTION # 34

Motion was made by Councilman Peter Murphy and seconded by Councilman Steven Loetterle for a "Conditional Approval" when proper Insurance Certificates are presented from Sancomb Electric to the board.

(All in favor, motion carried)

(Hall, Edinger, Murphy, Loetterle, and Volles) Ayes 5 Noes 0

There was a brief discussion regarding the strobe light on the Channel 68 tower. John Connor attorney for the town suggested we document the times the strobe light is flashing. Channel 68 is trying to make adjustments.

SUPERVISORS REPORT

Motion was made by Councilman H. Stanley Edinger and seconded by Councilman Peter Murphy to accept the Supervisors Report. Financial Advisor Thomas Chartrand also reported all the tax money is in.

(All in favor, motion carried)
(Hall, Edinger, Murphy, Loetterle and Volles) Ayes 5 Noes 0

Motion was made by Councilman H. Stanley Edinger and seconded by Councilman Roger Volles to pay the bills out of the proper funds. General Fund, Abstract # 3 \$12962.77 and Highway, Abstract #321,051.58.

(All in favor, motion carried)
(Hall, Edinger, Murphy, Loetterle and Volles) Ayes 5 Noes 0

RESOLUTION # 35

Motion was made by Councilman Roger Volles and seconded by Councilman Steven Loetterle to accept the Annual Financial Report for the Fiscal Year Ended 12/31/2019.

(All in favor, motion carried)
(Hall, Edinger, Murphy, Loetterle and Volles) Ayes 5 Noes 0

Motion was made by Councilman Roger Volles and seconded by Councilman Steven Loetterle to place a notice in the Syracuse Newspaper that the Annual Financial Report is available to view at the Town Clerks Office during posted business hours.

(All in favor, motion carried)
(Hall, Edinger, Murphy, Loetterle and Volles) Ayes 5 Noes 0

RESOLUTION # 36

The Supervisors records were audited. Motion was made by Councilman Peter Murphy and seconded Councilman Roger Volles to approve the audit of the Supervisors Records for 2019 presented to the board by Financial Advisor Thomas Chartrand.

(All in favor, motion carried)
(Hall, Edinger, Murphy, Loetterle and Volles) Ayes 5 Noes 0

HISTORIAN

Historian Kate Fitzpatrick presented the board with 3 quotes for shelving in the records room. The bids are from: Southwest Solutions, Global Industries and Gaylord Archival. After a discussion the board decided to approve the quote for Gaylord Archival. The bid includes compact wire shelving, the Erecta Stationary Security Unit, folders, and archival storage cartons.

Motion was made by Councilman H. Stanley Edinger and seconded by Councilman Peter Murphy to accept the bids from Gaylord Archival for \$9,888.00 for shelving units, stationary unit, folders and archival storage cartons.

(All in favor, motion carried)

(Hall, Edinger, Murphy, Loetterle and Volles)

Ayes 5 Noes 0

Motion was made by Councilman Peter Murphy to adjourn Regular Monthly Meeting and move into Executive Session @ 9:10 PM, seconded by Councilman Steven Loetterle.

(All in favor, motion carried)

(Hall, Edinger, Murphy, Loetterle and Volles)

Ayes 5 Noes 0

No action was taken.

Motion was made by Councilman Peter Murphy and seconded by Councilman Steven Loetterle to conclude Executive Session and enter back into the Regular Town Board Meeting at 9:20 PM.

(All in favor, motion carried)

(Hall, Edinger, Murphy, Loetterle and Volles)

Ayes 5 Noes 0

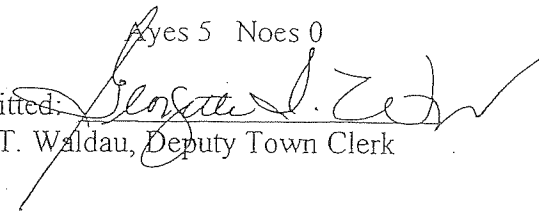
Motion was made by Councilman H. Stanley Edinger and seconded by Councilman Peter Murphy to adjourn at 9:25 PM.

(All in favor, motion carried)

(Hall, Edinger, Murphy, Loetterle and Volles)

Ayes 5 Noes 0

Respectfully submitted:


Georgette T. Waldau, Deputy Town Clerk