

February 22, 2021

Minutes of the Regular Monthly Meeting of the Town of Otisco held February 22, 20201  
At 7:00 PM at the Otisco Town Hall, 1924 Barker Street, Tully, New York with the following present:

**PRESENT:** Supervisor Glenn Hall  
Councilman H. Stanley Edinger  
Councilman Peter J. Murphy  
Councilman Steven J. Loetterle  
Councilman Roger Volles

**OTHERS PRESENT:** Highway Superintendent, Scott Eipp; Financial Advisor, Thomas Chartrand; Georgette T. Waldau, Town Clerk; Craig Billinson, Attorney for the Town; and Doug LaFrance.

The meeting was called to order at 7:00 PM by Supervisor Glenn Hall and the pledge to the flag was given.

The minutes of the January 14, 2021 Organizational Meeting/ Regular Monthly Meeting an Annual Auditing Meeting were made available via email.

Motion was made by Councilman Peter Murphy and seconded by Councilman H. Stanley Edinger to approve the minutes.

All in favor, motion carried  
(Hall, Edinger, Murphy, Loetterle and Volles) Ayes 5 Noes 0

HIGHWAY REPORT Highway Superintendent Scott Eipp gave the following report:

All the staff is back to work due to the Covid-19 Virus. At the March 2021 Town Board meeting the board will review the MEO (Motor Equipment Operator) Applicants.

Quotes for 2 new dump trucks:  
International 2@ \$147,263.00, 16ft box, delivery 90 days, 5 year warranty  
Western Star 2@ \$151,591.00, 16ft box, delivery 130 days, 5 year warranty

Motion was made Councilman H. Stanley Edinger and seconded by Councilman Peter Murphy to accept the quote from International. County contract number 8996.

All in favor, motion carried  
(Hall, Edinger, Murphy, Loetterle and Volles) Ayes 5 Noes 0

SUPERVISORS REPORT

**RESOLUTION #21**

Motion was made by Councilman Roger Volles and seconded by Councilman H. Stanley Edinger to accept the December 2020 Supervisors Report and approve the following transfer of appropriations for December 2020.

GENERAL FUND

From: A1110.4	Justice	Contractual	\$500.00
A1620.2	Buildings	Equipment	4700.00
A5132.2	Garage	Equipment	3500.00
		Total	8700.00

To : A1110.1	Justice	Personal Services	\$500.00
A1320.4	Director of Finance	Contractual	25.00
A1330.4	Tax Collector	Contractual	5.00
A1620.4	Buildings	Contractual	4670.00
A5132.4	Garage	Contractual	3500.00
		Total	8700.00

HIGHWAY FUND

From: DA5130.2	Machinery	Equipment	\$2000.00
DA5142.4	Snow Removal	Contractual	1000.00
		Total	3000.00

To: DA5130.4	Machinery	Contractual	2000.00
DA5142.1	Snow Removal	Personal Services	1000.00
		Total	3000.00

All in favor, motion carried

(Hall, Edinger, Murphy, Loetterle and Volles)

Ayes 5 Noes 0

**RESOLUTION # 22**

Motion was made by Councilman Roger Volles and seconded by Councilman Peter Murphy to accept the Supervisors Report for the January 2021 and approve the following transfer of appropriations.

HIGHWAY FUND

From:	DA599	Appropriate Fund Balance	2020 Surplus	\$992,000.00
			Total	992,000.00
To:	DA5110.4	General Repairs	Contractual	129,000.00
	DA5130.2	Machinery	Equipment	863,000.00
			Total	992,000.00

All in favor, motion carried  
(Hall, Edinger, Murphy, Loetterle and Volles) Ayes 5 Noes 0

**RESOLUTION # 23**

The Supervisors records were audited. Motion was made by Councilman Peter Murphy and seconded by Councilman Roger Volles to approve the audit of the Supervisor's Records for 2020 audited by Peter Murphy. The records were presented to the board by Financial Advisor Thomas Chartrand,

All in favor, motion carried  
(Hall, Edinger, Murphy, Loetterle and Volles) Ayes 5 Noes 0

**RESOLUTION #24**

Motion was made by Councilman H. Stanley Edinger and seconded by Councilman Steven Loetterle to accept the Annual Update AUD, filed with New York State for the fiscal year ending 12/31/2020.

All in favor, motion carried  
(Hall, Edinger, Murphy, Loetterle and Volles) Ayes 5 Noes 0

**RESOLUTION #25**

Motion was made by Councilman H. Stanley Edinger and seconded by Councilman Roger Volles to place a notice in the Syracuse Newspaper that the Annual Update is available to view at the Town Clerk's Office during posted business hours.

All in favor, motion carried  
(Hall, Edinger, Murphy, Loetterle and Volles) Ayes 5 Noes 0

**RESOLUTION #26**

Motion was made by Councilman H. Stanley Edinger and seconded by Councilman Roger Volles authorizing a Lap Top Computer up to \$1000.00 for Georgette Waldau, Town Clerk.

All in favor, motion carried  
(Hall, Edinger, Murphy, Loetterle and Volles) Ayes 5 Noes 0

The General and Highway bills were audited. Motion was made by Councilman H. Stanley Edinger and seconded by Councilman Peter Murphy to pay the bills out of the proper funds.

General Fund Abstract #2 \$380,280.31 Highway Fund Abstract #2 \$23,051.88  
All in favor, motion carried  
(Hall, Edinger, Murphy, Loetterle and Volles) Ayes 5 Noes 0

**RESOLUTION # 27**

Motion was made by Councilman Roger Volles and seconded by Councilman Peter Murphy to accept the resignation of Councilman Steven Loetterle as of February 23, 2021.

All in favor, motion carried  
(Hall, Edinger, Murphy, Loetterle and Volles) Ayes 5 Noes 0

At 8:10 PM Supervisor Glenn Hall informed those present the town board would be entering into Executive Session to discuss personnel matters and these discussions should take place in Executive Session with the board meeting in private since issues relating to town personnel matters were to be addressed, and that disclosure of these discussions at this time could impact the town boards ability to address these matters in the interests of the town and the public. Motion was made by Councilman H. Stanley Edinger and seconded by Councilman Peter Murphy to adjourn the monthly meeting and enter into Executive Session.

All in favor, motion carried

(Hall, Edinger, Murphy, Loetterle and Volles) Ayes 5 Noes 0

**THE REGULAR TOWN BOARD MEETING RECONVENED AT 9:00 PM.**

Motion was made by Councilman H. Stanley Edinger and seconded by Councilman Peter Murphy to adjourn at 9:10 PM.

Respectfully Submitted: s/ Georgette T. Waldau, Town Clerk