

MARCH 13, 2023

Minutes of the Regular Monthly Meeting of the Town of Otisco that was held March 13, 2023 at 7:00 PM at the Otisco Town Hall, 1924 Barker Street, Tully, New York with the following present:

Present: Supervisor Glenn Hall
Councilman Scott Eipp
Councilman Jesse Spaulding

Absent: Councilman Peter J. Murphy
Councilman Roger Volles

Others present: Highway Superintendent, Douglas Hoffman; Financial Advisor, Thomas Chartrand; Attorney for the Town, Craig J. Billinson, Robert Burns, Douglas LaFrance, Lorraine Weber, Ted Greczyn, Cheryl Brunet, Tax Collector and Georgette T. Waldau, Town Clerk.

This meeting was called to order at 7:00 PM by Supervisor Glenn Hall and the pledge to the flag was given.

The minutes of the February 13, 2023 Regular Monthly Meeting were made available via email and discussed.

Motion was made Councilman Jesse Spaulding and seconded by Councilman Sott Eipp to approve the February 13, 2023 minutes.

All in favor, motion carried
(Hall, Eipp and Spaulding)

Ayes 3 Noes 0

HIGHWAY

Highway Superintendent Douglas Hoffman gave the following report:

Signs for the walking trail are in.
On a list for the new Freightliner plow truck.

RESOLUTION #22

Motion was made by Councilman Jesse Spaulding and seconded by Councilman Scott Eipp to approve the purchase of a new 2024/2025 Freightliner Plow Truck, all wheel drive, for \$295,000.00, County Contract # PC68966 .

All in favor, motion carried
(Hall, Eipp and Spaulding) Ayes 3 Noes 0

The Supervisors Report was given by Financial Advisor Thomas Chartrand.

Motion was made by Councilman Jesse Spaulding and seconded by Councilman Scott Eipp to accept the Supervisors Report.

(All in favor, motion carried)
(Hall, Eipp and Spaulding) Ayes 3 Noes 0

Motion was made by Councilman Jesse Spaulding and seconded by Councilman Scott Eipp to approve the Bank Reconciliation Statement presented to the Town Board by Financial Advisor Thomas Chartrand.

All in favor , motion carried
(Hall, Eipp and Spaulding) Ayes 3 Noes 0

Motion was made by Councilman Jesse Spaulding and seconded by Councilman Scott Eipp to pay the bills out of the proper funds. General Fund, Abstract #3 \$14,701.10 and Highway Abstract #3 \$24,160.50.

All in favor, motion carried
(Hall, Eipp and Spaulding) Ayes 3 Noes 0

The Annual Financial Report as reported to the New York State has been filed with the Town Clerk and will be available during posted business hours.

Motion was made by Councilman Scott Eipp and seconded by Councilman Jesse Spaulding authorizing the Town Clerk to post a notice in the Syracuse Newspaper.

All in favor, motion carried
(Hall, Eipp and Spaulding) Ayes 3 Noes 0

Motion was made by Councilman Scott Eipp and seconded by Councilman Jesse Spaulding to approve the following Transfer of Appropriations:

GENERAL FUND:

From: A1920.4	Contingent	Contractual	\$500.00
		Total	\$500.00
To: A1910.4	Unallocated Insurance	Contractual	\$500.00
		Total	\$500.00

All in favor, motion carried
(Hall, Eipp and Spaulding) Ayes 3 Noes 0

Supervisor Glenn Hall gave a brief discussion on a cell tower being placed in the Town of Otisco to better increase the cell coverage for those that live in the vicinity. The pursuit of this started in 2022 after receiving comments if anything could be done to get a better cell signal within the town. The timing of this request was also beneficial as there are county, state and federal funds available to increase broadband coverage to rural areas. In an effort to find a suitable location Supervisor Hall reached out to a cell leasing agent to assist in site surveys on proposed locations. Since there is a recurring monetary payment for leasing an approximate 100'x100' piece of property, the board first considered its own property as a potential location at the Highway Department. It was determined this location was not suitable as there is not enough extra space to accommodate a structure. Supervisor Hall then reached out to the Fire Department to gauge interest for a cell on the back of the property there. The offer was declined. At this stage, private properties in the vicinity were reviewed with 3 landowners being approached, 2 declined with the last agreeing to leasing terms which includes a 50 year site lease.

The location selected is at the old landfill located on Canty Hill Road. A tower structure of 180' will be installed land marketed to various telecoms such as Verizon, AT&T, T-Mobile, etc. The leasing agent believes there is a strong interest for telecoms to place antennas on this tower as the location and population density is advantageous to do so. Timing of the antenna tower installation is currently TBD until the town's tower application is completed and approved by the Code Enforcement Officer and board. Ideally the tower will be operational by Q3/Q4 2023 but that is a rough estimate at this time.

ELECTION

Pursuant to Section 4-106 the following Town Officers are to be voted for the Town of Otisco

November 2023 Election:

Supervisor	2 year term
Tax Collector	2 year term
Town Justice	4 year term
Councilman (2)	4 year term
Highway Superintendent	4 year term
Assessor	4 year term

FROM THE PUBLIC

Robert Burns and Douglas LaFrance, Commissioners of the Otisco Fire Department, addressed the Town Board regarding Real Property Tax Law 446-a for volunteer firefighters which would give them a 10% tax reduction on their Property Taxes.

RESOLUTION #23

Motion was made by Councilman Jesse Spaulding and seconded by Councilman Scott Eipp pursuant to Real Property Law 446-a, to approve Real Property Tax Law 466-a, relief for volunteer fire fighters in the Town of Otisco who meet the Exemption Criteria and the Minimum Service requirements for a 10% tax reduction on their property taxes.

All in favor, motion carried
(Hall, Eipp, and Spaulding)

Ayes 3 Noes 0

It should also be noted that this new Real Property Law 446-a will supersede the current Real Property reduction currently in place for those who meet the Exemption Criteria and Minimum Service requirements.

EXECUTIVE SESSION

The Town Board has to discuss certain matters relating to certain personnel matters and these discussions should take place in Executive Session with the board meeting in private since issues, including sensitive policies relating to personnel matters will be discussed.

Request to enter into Executive Session

Motion was made by Councilman Jesse Spaulding and seconded by Councilman Scott Eipp to adjourn at 8:00 PM to enter into Executive Session.

Motion was made by Councilman Scott Eipp and seconded by Councilman Jesse Spaulding at 8:40 PM to conclude Executive Session and enter back into the Regular Town Board Meeting.

All in favor, motion carried
(Hall, Eipp and Spaulding) Ayes 3 Noes 0

RESOLUTION #24

Motion was made by Councilman Scott Eipp and seconded by Councilman Jesse Spaulding to allow Supervisor Glenn Hall to create the position of Deputy Highway Superintendent.

All in favor, motion carried
(Hall, Eipp and Spaulding) Ayes 3 Noes 0

RESOLUTION #25

Motion was made by Councilman Jesse Spaulding and seconded by Councilman Scott Eipp authorizing Craig J. Billison, Attorney for the Town , to contact the Union for the Highway Department stating the town will be eliminating a MEO position from our contract and creating a Deputy Highway Superintendent.

All in favor, motion carried
(Hall, Eipp and Spaulding) Ayes 3 Noes 0

RESOLUTION #26

Motion was made by Councilman Scott Eipp and seconded by Councilman Jesse Spaulding to accept the resignation from Georgette T. Waldau as Court Clerk for the Town of Otisco Justice Court effective March 31, 2023.

All in favor, motion carried
(Hall, Eipp and Spaulding) Ayes 3 Noes 0

RESOLUTION #27

Motion was made by Councilman Scott Eipp and seconded by Councilman Jesse Spaulding to appoint Amy Zilberman as Court Clerk for the Town of Otisco Justice Court on April 1, 2023.

All in favor, motion carried
(Hall, Eipp and Spaulding) Ayes 3 Noes 0

Motion was made Councilman Jesse Spaulding and seconded Councilman Scott Eipp to accept the audit of the Supervisors Reports for 2022.

All in favor, motion carried
(Hall, Eipp and Spaulding) Ayes 3 Noes 0

Motion was made by Councilman Jesse Spaulding and seconded by Councilman Scott Eipp to adjourn at 9:50 PM

All in favor, motion carried
(Hall, Eipp and Spaulding) Ayes 3 Noes 0

Respectfully submitted: _____
Georgette T. Waldau, Town Clerk

