

January 08, 2024

Minutes of an Annual Organizational Meeting / Public Hearings and the Regular Monthly Meeting of the Town of Otisco held on January 8, 2024 at 6:30 PM at the Otisco Town Hall, 1924 Barker Street, and Town of Otisco with the following members present:

PRESENT: Supervisor Glenn R. Hall
Councilman Jesse Spaulding
Councilman Roger Volles
Councilman Peter Murphy

ABSENT: Councilman Scott Eipp

OTHERS PRESENT: Financial Advisor Thomas Chartrand, Highway Superintendent Douglas Hoffman, Craig Billinson, Attorney for the Town, Cheryl Brunet, Deputy Town Clerk and 25 others.

ANNUAL ORGANIZATIONAL MEETING

The Annual Organizational meeting was called to order at 6:40 PM by Supervisor Glenn R. Hall and the pledge to the flag was given.

RESOLUTION #1 2024

Motion was made to designate the official depository for the town monies to be NBT Bank and NYCLASS Inter-municipal investment Plan.

RESOLUTION #2 2024

Motion was made that the official newspaper for the year 2024 be The Post-Standard, published by Advanced Media New York.

RESOLUTION #3 2024

Motion was made designating that the regular monthly meetings be held on the second Monday of every calendar month at 7:00 PM at the Otisco Town Hall, 1924 Barker Street, Town of Otisco, unless otherwise published.

RESOLUTION #4 2024

Motion was made that the appointments for the year 2024 are as follows:

Deputy Supervisor	Peter Murphy
Deputy Town Clerk:	Annette Jones
Historian:	Catherine Fitzpatrick
Constable:	vacant
Financial Advisor:	Thomas Chartrand
Attorney for the Town:	Craig J. Billinson
Dog Control Officer:	Laura Holt
Deputy Dog Control Officer:	Thomas Lester
Records Management Officer:	Georgette T. Waldau
Bookkeeper to the Assessors:	Cheryl Brunet
Court Clerk:	Amy Zilberman
Bookkeeper to the Code Enforcement Officer	Cheryl Brunet

It shall also be noted that all the town appointments are subject to proper performance by the individual and that any appointments could be rescinded by the town board at any time.

RESOLUTION #5 2024

Motion was made that the elected and appointed official’s salaries be paid as follows:

- Monthly: Town Clerk, Court Clerk, Town Justice, Tax Collector, Bookkeeper to Assessors and Dog Control Officer
- Quarterly: Councilman (4), Supervisor, and Assessors (3) and Town Historian
- Yearly: Bookkeeper to the Code Enforcement Officer

RESOLUTION #6 2024

Motion was made setting the reimbursement for mileage while on town business be \$.67 per mile.

RESOLUTION #7 2024

Motion was made that reimbursement for meals while on town business shall be made in accordance with the federal IRS standard per diem rates.

RESOLUTION #8 2024

Motion was made that the Procurement Policies and Procedures for the year 2024 be the same as for the year 2023.

RESOLUTION #9 2024

Motion was made authorizing the Supervisor to sign the contract with Thomas Chartrand Accounting in the amount of \$17,000.00 for the year 2024 .

RESOLUTION #10 2024

Motion was made designating Terrence F. Fischer Town Justice. as the voting delegate to attend the 2024 Annual Meeting of the Association of Towns to be held in New York City on February 18, 2024. The alternate being Georgette T. Waldau Town Clerk. Necessary expenses incurred shall be reimbursed when proper vouchers are submitted.

RESOLUTION #11 2024

Motion was made agreeing to the signing of Agreement to Spend Town Highway Funds.

RESOLUTION #12 2024

Motion was made that the standard workday for elected and appointed officials is to be six (6) hours for the purpose of determining days worked reportable to the New York State Local Employees Retirement System.

RESOLUTION #13 2024

Motion was made authorizing the payment of utilities by Supervisor Glenn R. Hall as they come in as not to incur a late charge on billing. It shall also be noted that the supervisor is authorized to approve vouchers for postage stamps.

RESOLUTION #14 2024

Motion was made to amend the part time highway laborer's wage to be subject to the same percentage of the collective bargaining agreement.

All in favor, motion carried.
(Hall, Murphy, Volles, and Spaulding) Ayes 4 Noes 0

RESOLUTION #15 2024

Motion was made designating the following polling place to be used for General Elections and Primaries for the town of Otisco: District #1 & # 2 the Otisco Highway Garage at 4283 Canty Hill Rd, subject to approval by the Onondaga County Board of Elections. Alternate location would be the Otisco Town Hall at 1924 Barker St.

RESOLUTION # 16 2024

Motion was made appointing Bruce Graham, Deborah Grousset and Lucas Smith as members of the Board of Assessment Review.

RESOLUTION # 17 2024

Motion was made setting the pay scale for jurors in the town of Otisco at \$22.00 per day.

RESOLUTION #18 2024

Motion was made to leave the fines set in the Anti-Dumping Ordinance for the Year 2024 the same as for the year 2023.

RESOLUTION #19 2024

Motion was made regarding health insurance provided to Highway Superintendent, Douglas Hoffman, a full-time employee. The town of Otisco pays 80% of premium for health and dental insurance coverage and the employee pays 20% of premium for health and dental insurance coverage and the employee is also responsible for paying their own vision in full through the OCEBA plan X. For retired employees and for the Highway superintendent the town of Otisco pays 100% of health insurance for single coverage through the OCEBA plan X.

Motion was made by Councilman Jesse Spaulding and seconded by Councilman Roger Volles to approve the preceding 19 RESOLUTIONS, excluding Resolution #14 at this time.

All in favor, motion carried.
(Hall, Murphy, Volles, and Spaulding) Ayes 4 Noes 0

PUBLIC HEARING ON WIND TURBINES

Motion was made by Councilman Peter Murphy and seconded by Councilman Jesse Spaulding to open the Public Hearing on Wind Turbines.

All in favor, motion carried.
(Hall, Murphy, Volles, and Spaulding) Ayes 4 Ayes 0

Supervisor Glenn Hall gave a brief discussion on the proposed Local Law #1 2024 on Wind Turbines. This Local Law covers the small, less than 20-megawatt Wind Turbines in the town. The maximum height is 80 ft. for residential and 150 ft. maximum for agricultural farms.

Motion was made by Councilman Peter Murphy and seconded by Roger Volles to close the Public Hearing on Local Law #1 Wind Turbines and open the second Public Hearing on Local Law #2 2024 a Moratorium on Commercial and Industrial Construction.

All in favor, motion carried.
(Hall, Murphy, Volles, and Spaulding) Ayes 4 Noes 0

PUBLIC HEARING ON MORATORIUM ON COMMERCIAL & INDUSTRIAL CONSTRUCTION

Supervisor Glenn Hall discussed the reason for the moratorium on Commercial and Industrial Construction, explaining that this is for anyone wanting to create a business and build on their property. The Town Board deems it necessary to impose a moratorium to allow the Town Board to review its local laws and any applicable State and Federal Laws which may impact the Town. This moratorium is for 1 year.

Motion was made by Councilman Jesse Spaulding and seconded by Councilman Roger Volles to close the Public Hearings on Wind Turbines and on Commercial and Industrial Construction.

All in favor, motion carried.
(Hall, Murphy, Volles, and Spaulding) Ayes 4 Noes 0

Motion to approve Local Law # 1 2024 Wind Energy Systems was made by Councilman Jesse Spaulding and seconded by Councilman Roger Volles.

(All in favor, motion carried)
(Hall, Murphy, Volles, and Spaulding) Ayes 4 Noes 0

Motion was made by Jesse Spaulding and seconded by Councilman Roger Volles to approve Local Law #2 Moratorium Commercial and Industrial Construction.

(3 in favor, motion carried)
(Hall, Volles, and Spaulding) Ayes 3 Noes 1

Motion was made Councilman Jesse Spaulding and seconded by Councilman Roger Volles to open the Regular Monthly Town Board Meeting @ 7:40 PM.

(All in favor, motion carried)
(Hall, Murphy, Volles and Spaulding) Ayes 4 Noes 0

REGULAR MONTHLY TOWN BOARD MEETING

Mr. Robert Burns addressed the Town Board regarding the Wind Turbines. Mr. Burns informed the Town Board that there are several bills regarding Wind Turbines. There has been talks in the past 2 years pending legislation bills that have been stuck since 2017. The suggestion was made to contact our State Assemblymen’s office. Get in touch with Congressman Charles Shumer, US State Senator Kirsten Gillibrand, N.Y State Senator Rachel May, Congressman Brandon Williams, State Assemblymen John Lemondes Jr.

The minutes of the December 11, 2023, Regular Monthly Town Board Meeting have been distributed via email to all members of the town board by the Town Clerk prior to the meeting.

Motion was made by Councilman Peter Murphy and seconded by Councilman Jesse Spaulding to accept the December 12, 2023, minutes.

All in favor, motion carried.
(Hall, Spaulding, Murphy, and Volles) Ayes 4 Noes 0

HIGHWAY SUPERINTENDENT’S REPORT

The loader is down and can’t currently get the parts. If necessary, will rent a loader.

SUPERVISOR’S REPORT:

Thomas Chartrand, Financial Advisor gave monthly statement of receipts and disbursements for December 2023. Motion was made Councilman Peter Murphy and seconded Councilman Jesse Spaulding to accept the Supervisors Report.

All in favor, motion carried.
(Hall, Murphy, Spaulding, and Volles) Ayes 4 Noes 0

Motion was made by Councilman Peter Murphy, seconded by Councilman Roger Volles to approve the bank reconciliation statement.

All in favor, motion carried.
(Hall, Murphy, Spaulding, and Volles) Ayes 4 Noes 0

The General and Highway bills were audited. Motion was made by Councilman Peter Murphy and seconded by Councilman Roger Volles to pay these bills out of the proper funds. They are General Abstract #1 in the amount of \$22,240.11 and Highway Abstract # 1 in the amount of \$52,706.29.

All in favor, motion carried
(Hall, Murphy, Spaulding, and Volles) Ayes 4 Noes 0

Motion was made to hold a Public Hearing on the existing Noise Ordinance. The Public Hearing will convene at 7:00 PM. There will also be a second Public Hearing immediately following, appealing the existing Local Law #1 of 1966 providing for a partial tax exemption of Real Property Tax by certain persons with limited income over 65 years of age.

All in favor, motion carried
(Hall, Murphy, Volles, Eipp and Spaulding) Ayes 5 Noes 0

Motion was made by Councilman Jesse Spaulding and seconded by Councilman Roger Volles to allow drafts of proposed Local Laws now be emailed to town Board Members.

All in favor, motion carried
(Hall, Murphy, Spaulding, and Volles) Ayes 4 Noes 0

Motion was made by Councilman Jesse Spaulding and seconded by Councilman Peter Murphy to enter into Executive Session at 8:30 PM.

All in favor, motion carried
(Hall, Murphy, Spaulding, and Volles) Ayes 4 Noes 0

The Town Board has to discuss certain matters relating to collective negotiations pursuant to Article 14 of the Civil Service Law regarding the Town's Collective Bargaining Agreement with the Teamster Union on behalf of the Town Highway Department Employees. Sensitive financial planning affecting the Town's budget and other policies relating to the Highway Department employee's employment terms, will be discussed at this time, which, if not addressed in private by the Board, could have a significant impact on the Town Board's ability to negotiate certain contractual relationships in

the best interests of the Town and the public.

Motion was made by Councilman Jesse Spaulding and seconded by Councilman Roger Volles to exit Executive Session at 10:01PM and enter into the Regular Monthly Meeting.

All in favor, motion carried
(Hall, Murphy, Spaulding, and Volles) Ayes 4 Noes 0

RESOLUTION # 20 2024

Motion was made by Councilman Jesse Spaulding and seconded by Councilman Roger Volles enter into Teamster agreement pending legal review.

All in favor, motion carried
(Hall, Murphy, Spaulding, and Volles) Ayes 4 Noes 0

RESOLUTION #21 2024

Motion was made by Councilman Jesse Spaulding and seconded by Councilman Roger Volles to amend Resolution # 4 and to appoint Annette Jones as Deputy Town Clerk.

All in favor, motion carried
(Hall, Murphy, Spaulding, and Volles) Ayes 4 Noes 0

RESOLUTION #22

Motion was made Councilman Roger Volles and seconded by Councilman Jesse Spaulding to accept Peter Murphy’s resignation. Effective January 8, 2024.

All in favor, motion carried
(Hall, Murphy, Spaulding, and Volles) Ayes 4 Noes 0

ADJOURNMENT

Motion to Adjourn was made by Councilman Roger Volles and seconded by Councilman Jesse Spaulding at 10:00 PM.

All in favor, motion carried
(Hall, Murphy, Spaulding, and Volles) Ayes 4 Noes 0

Respectfully submitted: _____
Georgette T. Waldau, Town Clerk