

**Otisco Town Board Meeting**  
**Thursday November 7, 2024, 6:30pm**

Minutes of the Regular Monthly Meeting of the Town of Otisco that was held November 7, 2024 at 7:00 PM at the Otisco Town Hall, 1924 Barker Street, Tully, New York with the following present:

**Present:** Supervisor Glenn Hall  
Councilman Roger Volles  
Councilman Tyler Knapp  
Councilman Jesse Spaulding  
Councilman Doug LaFrance

**Others present:** Highway Superintendent, Douglas Hoffman, Financial Advisor, Thomas Chartrand, Attorney for the Town, Craig Billinson, Cheryl Brunet, Deputy Town Clerk, and Mandie Young, 2<sup>nd</sup> Deputy Town Clerk.

Also present were 2 town residents, Olin Stratton and Lorraine Webber.

This meeting was called to order by Supervisor Hall at 6:30 pm and the pledge to the flag was given.

PUBLIC HEARING ON THE 2024 PRELIMINARY BUDGET

**Motion was made** by Councilman Spaulding and seconded by Councilman LaFrance to open the Public Hearing.

Financial Advisor Thomas Chartrand gave an overview of the proposed preliminary budget for 2025.

There were no public comments.

**Motion was made** by Councilman Knapp and seconded by Councilman Volles to close the Public Hearing at 6:38 pm.

(All in favor, motion carried)  
(Hall, Knapp, Volles, LaFrance, and Spaulding)                      Ayes 5 Noes 0

**The Regular Meeting was called to order by Supervisor Hall at 6:39 pm**

**Motion was made** by Councilman Volles and seconded by Councilman Knapp to adopt 2025 Preliminary Budget as the Final Town Budget for 2025.

(All in favor, motion carried)  
(Hall, Knapp, Volles, LaFrance, and Spaulding) Ayes 5 Noes 0

An official copy of the 2025 Budget was provided to the Deputy Town Clerk Brunet by Accountant Chartrand.

SUPERVISOR’S REPORT

The Supervisor’s Report was given by Financial Advisor Thomas Chartrand.

**Motion was made** by Councilman Spaulding and seconded by Councilman Volles to accept the Supervisor’s Report.

(All in favor, motion carried)  
(Hall, Knapp, Volles, LaFrance, and Spaulding) Ayes 5 Noes 0

**Motion was made** by Councilman LaFrance and seconded by Councilman Knapp to approve the following Transfer of Appropriations:

(All in favor, motion carried)  
(Hall, Knapp, Volles, LaFrance, and Spaulding) Ayes 5 Noes 0

GENERAL FUND:

From:				
A1990.4	Contingent	Contractual		\$4,000.00
		Total		\$4,000.00
To:				
A1670.4	Central Printing	Contractual		\$2,000.00
A7110.2	Parks	Equipment		\$2,000.00
		Total		\$4,000.00

HIGHWAY FUND:

From:				
DA5110.4	General Repairs	Contractual		\$16,700.00
		Total		\$16,700.00
To:				
DA5110.1	General Repairs	Personal Services		\$16,700.00
		Total		\$16,700.00

**Motion was made** by Councilman Roger Volles and seconded by Councilman Jesse Spaulding to pay the December General Fund 2024 payroll on December 9, 2024.

(All in favor, motion carried)  
(Hall, Volles, LaFrance, Knapp and Spaulding) Ayes 5 Noes 0

**Motion was made** by Councilman Volles and seconded by Councilman Knapp to approve the Bank Reconciliation Statement presented to the Town Board by Financial Advisor Thomas Chartrand.

(All in favor, motion carried)  
(Hall, Knapp, Volles, LaFrance, and Spaulding) Ayes 5 Noes 0

**Motion was made** by Councilman Volles and seconded by Councilman Knapp to pay the bills out of the proper funds. General Fund, Abstract #11 \$27,287.49 and Highway, Abstract #11 \$20,663.37.

(All in favor, motion carried)  
(Hall, Knapp, Volles, LaFrance, and Spaulding) Ayes 5 Noes 0

The minutes of the October 14, 2024 Regular Monthly Meeting were made available to the Town Board members via email and discussed.

**Motion was made** by Councilman Spaulding and seconded by Councilman Volles to accept the October 14, 2024 minutes.

(All in favor, motion carried)  
(Hall, Knapp, Volles, LaFrance, and Spaulding) Ayes 5 Noes 0

## HIGHWAY

Superintendent Douglas Hoffman reported:

- New PC is installed but data has not been transferred
- Tully is finished fueling at our site. Theirs is completed
- Pressure washer stopped working. A new pressure washer will be purchased with the approved use of ARPA funds.
- Coats will be purchased for highway workers replacing some of the yearly shirt allowance.
- Currently brush-hogging
- Snow plows are ready to go

**Motion was made** by Councilman Spaulding and seconded by Councilman Volles purchase a new pressure washer with ARPA funds to the benefit of the highway, parks, buildings and grounds.

(All in favor, motion carried)  
(Hall, Knapp, Volles, LaFrance, and Spaulding) Ayes 5 Noes 0

## BUSINESS DISCUSSION

### Town Hall Entrance

Councilman LaFrance updated on the status of the entryway rebuild. No date confirmed yet.

### Cell Tower

Construction should start by the end of November. Per query from Councilman LaFrance, Supervisor Hall addressed the steps that lead to the location of the tower.

### Verizon High-Speed Internet

Attorney Billinson is still researching franchise fees/agreements with Verizon. Currently awaiting a response from the NYS Public Service Commission.

### Adult Use Amendment

Per Attorney Billinson, this must be reviewed by the Onondaga County Planning Commission. Once it comes back to the town the Board will need to vote on it. The Town Board has the authority to vote against any recommended changes.

The public hearing will be scheduled in January 2025 contingent upon the county's response.

### Local Law Amendment

#### **Local Law #8 ANTI-DUMPING AND ANTI-LITTERING LAW**

A LOCAL LAW TO REPEAL THE TOWN OF OTISCO ANTI-DUMPING AND ANTI-LITTERING ORDINANCE OF 2003 AND ENACT A NEW LOCAL LAW PERTAINING TO ANTI-DUMPING AND ANTI-LITTERING IN THE TOWN OF OTISCO was discussed. Councilman Knapp had several questions and they were addressed. The wording in the law will be amended to address the concerns raised in the discussion. The law will work in conjunction with the NYS Property Maintenance and Preservation Code which is part of the Fire Prevention and Building Code.

**Motion was made** by Councilman Volles seconded by Councilman Knapp to hold a public hearing in December.

(All in favor, motion carried)  
(Hall, Knapp, Volles, LaFrance, and Spaulding)                      Ayes 5 Noes 0

## GENERAL DISCUSSION

Discussion was held regarding the modular home on Barker St that has been "unfinished" for several years. There has yet to be a resolution to this issue.

General discussion ensued in response to Lorraine Webber's statement that the OCCRA contract expires in 2027. Landfills and manure pits were discussed as well as DEC issues. Also the extension of Otisco's commercial moratorium is planned for early 2025.

Olin Stratton inquired about the status of the Wonderland Lawsuit. The next court date is November 25.

**Motion was made** by Councilman Knapp and seconded by Councilman Volles to Adjourn the Town Board meeting @ 7:58 pm.

(All in favor, motion carried)  
(Hall, Knapp, Volles, LaFrance, and Spaulding)                      Ayes 5 Noes 0

Respectfully submitted: \_\_\_\_\_  
Cheryl Brunet, Deputy Town Clerk