

**Otisco Town Board Meeting**  
**Monday December 9, 2024, 6:30pm**

Minutes of the Regular Monthly Meeting of the Town of Otisco that was held December 9, 2024 at 7:00 PM at the Otisco Town Hall, 1924 Barker Street, Tully, New York with the following present:

**Present:** Supervisor Glenn Hall  
Councilman Roger Volles  
Councilman Tyler Knapp  
Councilman Jesse Spaulding  
Councilman Doug LaFrance

**Others present:** Highway Superintendent, Douglas Hoffman, Financial Advisor, Thomas Chartrand, Attorney for the Town, Craig Billinson, Cheryl Brunet, Deputy Town Clerk, and Mandie Young, 2<sup>nd</sup> Deputy Town Clerk.

Also present were 5 town residents, Olin Stratton, Robert Burns, Doug Bloodgood, Ann Ruggles and Dave Perkins.

This meeting was called to order by Supervisor Hall at 7:00 pm and the pledge to the flag was given.

PUBLIC HEARING ON REPEALING THE 2003 ANTI DUMPING ORDINANCE AND ENACTING A NEW ANTI DUMPING LAW

**Motion was made** by Councilman Spaulding and seconded by Councilman LaFrance to open the Public Hearing.

Attorney Billinson presented an overview of the new law. One of the additions since last month was the reference to the New York State Property Maintenance Code/Law. The provisions include storage of refuse and trash. Also added were exemptions for agricultural uses. Per last month's discussion Attorney Billinson removed from the previous law the exemptions for businesses. The new law addresses enforcement procedures for violations as well as penalties, remediation and vicarious liability.

There were no public comments.

**Motion was made** by Councilman Knapp and seconded by Councilman Volles to close the Public Hearing at 7:08 pm.

(All in favor, motion carried)  
(Hall, Knapp, Volles, LaFrance, and Spaulding)

Ayes 5 Noes 0

**The Regular Meeting was called to order by Supervisor Hall at 7:08 pm**

**Motion was made** by Councilman LaFrance and seconded by Councilman Knapp to adopt REPEALING THE 2003 ANTI DUMPING ORDINANCE AND ENACTING A NEW ANTI DUMPING LAW.

(All in favor, motion carried)  
(Hall, Knapp, Volles, LaFrance, and Spaulding) Ayes 5 Noes 0

An official copy of the REPEALING THE 2003 ANTI DUMPING ORDINANCE AND ENACTING A NEW ANTI DUMPING LAW will be provided to Cheryl Brunet, Deputy Town Clerk.

The minutes of the November 7, 2024 Regular Monthly Meeting were made available via email and discussed.

**Motion was made** by Councilman Spaulding and seconded by Councilman Volles to accept the November 7, 2024 minutes.

(All in favor, motion carried)  
(Hall, Knapp, Volles, LaFrance, and Spaulding) Ayes 5 Noes 0

HIGHWAY

Superintendent Douglas Hoffman reported:

- New PC is installed, still working with TripleCities on some files that need attention.
- Still having issues with the fuel system. It remains on the old computer. The software company is indicating the need for upgrades. Superintendent Hoffman is working on it.
- New “to us” power washer received and running well.
- First snow went well, one truck had an issue with a sensor.
- Keith Schaal and John Bishop are still helping when needed and are great assets.
- Olin Stratton asked about tires dumped on Fish Gulf Road. Solutions were discussed.

SUPERVISOR’S REPORT

The Supervisor’s Report was given by Financial Advisor Thomas Chartrand.

**Motion was made** by Councilman Spaulding and seconded by Councilman Volles to accept the Supervisor’s Report.

(All in favor, motion carried)  
(Hall, Knapp, Volles, LaFrance, and Spaulding) Ayes 5 Noes 0

**Motion was made** by Councilman Spaulding and seconded by Councilman Volles to approve the following Transfer of Appropriations and stating that the ARPA funds were used to complete projects that could not be finished during COVID:

(All in favor, motion carried)  
 (Hall, Knapp, Volles, LaFrance, and Spaulding)                      Ayes 5 Noes 0

GENERAL FUND:

From:			
A688	Other Liabilities	ARPA Revenue Replacement	\$69,728.83
		Total	\$69,728.83

To:			
A4089	Federal Aid other	Federal Aid other	\$69,728.83
		Total	\$69,728.83

GENERAL FUND:

From:			
A599	Surplus	ARPA Revenue Replacement	\$69,728.83
		Total	\$69,728.83

To:			
A1420.4	Attorney (Local Law updates)	Contractual	\$ 3,000.00
A1421.4	Legal (Article 78)	Contractual	17,000.00
A1620.2	Buildings	Equipment (front ramp/strs)	11,500.00
A1620.2	Buildings	Equipment (carpet/AED)	12,000.00
A3620.4	Safety Inspections	Contractual (Sound Testing)	22,000.00
A7110.2	Parks	Equipment (Walking Path)	<u>4,228.83</u>
		Total	\$69,728.83

GENERAL FUND:

From:			
A1990.4	Contingent	Contractual	<u>\$2,250.00</u>
		Total	\$2,250.00

To:			
A1355.1	Assessor	Personal Services	\$50.00
A1420.4	Attorney	Contractual	\$600.00
A5182.4	Street Lighting	Contractual	<u>\$1,600.00</u>
		Total	\$2,250.00

Supervisor Hall clarified that the Town of Otisco received ARPA funds of \$259,383.00 to be used to help combat the COVID-19 pandemic. The uses for these funds were restrictive initially but the restrictions were eventually relaxed. Appropriations above represent the final allocation of these funds.

**Motion was made** by Councilman Spaulding and seconded by Councilman Knapp authorizing Supervisor Glenn Hall to make any necessary end of the year line item transfers due by the end of the calendar year 2024.

**Motion was made** by Councilman Volles and seconded by Councilman LaFrance to approve the Bank Reconciliation Statement presented to the Town Board by Financial Advisor Thomas Chartrand.

(All in favor, motion carried)  
(Hall, Knapp, Volles, LaFrance, and Spaulding) Ayes 5 Noes 0

**Motion was made** by Councilman Volles and seconded by Councilman Knapp to pay the bills out of the proper funds. General Fund, Abstract #12 \$20,589.48 and Highway, Abstract #12 \$12,538.74.

(All in favor, motion carried)  
(Hall, Knapp, Volles, LaFrance, and Spaulding) Ayes 5 Noes 0

**Motion was made** by Councilman Volles and seconded by Councilman Spaulding to hold the Organization Meeting on January 13, 2025 at 6:30 PM and authorizing Deputy Town Clerk Brunet to post a legal notice with the Syracuse Newspaper.

(All in favor, motion carried)  
(Hall, Knapp, Volles, LaFrance, and Spaulding) Ayes 5 Noes 0

**Motion was made** by Councilman Volles and seconded by Councilman LaFrance to hold a PUBLIC HEARING on January 13, 2025 at 6:45 PM to EXTEND THE MORATORIUM ON COMMERCIAL DEVELOPMENT (for 6 months) The regular meeting to follow at 7:00 pm.

(All in favor, motion carried)  
(Hall, Knapp, Volles, LaFrance, and Spaulding) Ayes 5 Noes 0

## BUSINESS DISCUSSION

### Painting the Meeting Room

**Motion was made** by Councilman LaFrance and seconded by Councilman Spaulding to accept the quote for painting by Joe Perry for \$2,760.00.

(All in favor, motion carried)

Other Upgrades to the Town Hall

Councilman LaFrance updated on the status of the entryway rebuild. Expected start date December 16.

Supervisor Hall also discussed the reserve that has been set up for the future replacement of the Town Hall. Currently \$30,000/year.

Mini Splits are also being explored as a secondary heat source and primary air conditioner replacement.

The upgrades should not significantly effect taxes.

Cell Tower

Construction has started. Coverage was discussed.

Adult Use Amendment

Per Attorney Billinson, this will go to the Onondaga County Planning Commission before we can enact it. Once it comes back to the town the Board will need to vote on it. The Town Board has the authority to vote against any recommended changes. Craig will redistribute the Local Law for board members that have not seen it and has requested feedback before he sends.

The public hearing will be scheduled in early 2025 contingent upon the county's response.

Other

Olin Stratton inquired about the status of the Wonderland Lawsuit. The next court date is January 30.

**Motion was made** by Councilman Knapp and seconded by Councilman Volles to Adjourn the Town Board meeting @ 8:08 pm.

(All in favor, motion carried)  
(Hall, Knapp, Volles, LaFrance, and Spaulding) Ayes 5 Noes 0

Respectfully submitted: \_\_\_\_\_  
Cheryl Brunet, Deputy Town Clerk