

Otisco Town Board Meeting
Monday, December 8, 2025 7:00 pm

Minutes of the Regular Monthly Meeting of the Town of Otisco that was held December 8, 2025 at 7:00 PM at the Otisco Town Hall, 1924 Barker Street, Tully, New York with the following present:

Present: Supervisor Glenn Hall
Councilman Roger Volles
Councilman Tyler Knapp
Councilman Jesse Spaulding
Councilman Doug LaFrance

Others present: Highway Superintendent Douglas Hoffman, Financial Advisor Thomas Chartrand, Attorney for the Town Craig Billinson, Cheryl Brunet, Town Clerk and Mandie Young, Deputy Town Clerk.

Also present were town residents, Olin Stratton, Douglas Bloodgood. Also present was Lauren Adornetto, attorney for UGE and 2 others.

This meeting was called to order by Supervisor Hall at 7:00 pm and the pledge to the flag was given.

The minutes of the November 6, 2025 Regular Monthly Meeting were made available to the Town Board members via email and discussed.

Motion was made by Councilman LaFrance and seconded by Councilman Spaulding to accept the November 2025 minutes.

(All in favor, motion carried)
(Hall, Knapp, Volles, LaFrance, and Spaulding) Ayes 5 Noes

HIGHWAY

Superintendent Douglas Hoffman reported:

- New hire working well so far
- Plowing
- Should be ok with sand supply.
- Salt reserves good for now

SUPERVISOR'S REPORT

The Supervisor's Report was given by Financial Advisor Thomas Chartrand.

Motion was made by Councilman Knapp and seconded by Councilman Spaulding to accept the Supervisor's Report.

(All in favor, motion carried)
(Hall, Knapp, Volles, LaFrance, and Spaulding) Ayes 5 Noes 0

Motion was made by Councilman Volles and seconded by Councilman Spaulding to approve the Bank Reconciliation Statement presented to the Town Board by Financial Advisor Thomas Chartrand.

(All in favor, motion carried)
(Hall, Knapp, Volles, LaFrance, and Spaulding) Ayes 5 Noes 0

Motion was made by Councilman Spaulding and seconded by Councilman Knapp to pay the bills out of the proper funds. General Fund - Abstract #12 \$20,790.88 and Highway - Abstract #12 \$28,094.35.

(All in favor, motion carried)
(Hall, Knapp, Volles, LaFrance, and Spaulding) Ayes 5 Noes 0

Motion was made by Councilman Spaulding and seconded by Councilman Knapp authorizing Supervisor Glenn Hall to make any necessary end of the year line-item transfers due by the end of the calendar year 2025.

Motion was made by Councilman Volles and seconded by Councilman Spaulding to hold the **ANNUAL ORGANIZATIONAL MEETING on January 12, 2026 at 7:00 pm** and authorizing the Town Clerk to post a legal notice with the Syracuse Newspaper.

(All in favor, motion carried)
(Hall, Knapp, Volles, LaFrance, and Spaulding) Ayes 5 Noes 0

BUSINESS DISCUSSION

Litigation Update

The latest court date is December 23.

Otisco Lake Preservation Association

Discussed the benefit to the town residents if the town could aid the cause. Olin Stratton inquired about removing tires from the town creeks and whether we could pay to have it done.

Clay Road Abandonment

Reaffirmed the motion made in November to have the public hearing for the Clay Road abandonment in February 2026.

Senior Citizen Exemption Review

Reaffirmed the **motion made in November** to hold the **public hearing** for the **PARTIAL TAX EXEMPTION OF REAL PROPERTY TAX BY CERTAIN PERSONS WITH LIMITED INCOME OVER 65 on January 12, 2026** at 7:15. Town Clerk will notify the County when the resolution is passed.

UGE – Dutch Hill Solar Project

Attorney Billinson Has reviewed the application and the materials supplied by UGE USA Ltd. and updated the members of the board on the latest submissions. There are still more studies and requirements with a target date of completion by the January 12, 2026 board meeting.

Motion was made by Councilman Volles and seconded by Councilman Knapp to officially appoint the Town Board as the Lead Agency for the SEQRA review.

(All in favor, motion carried)
(Hall, Knapp, Volles, LaFrance, and Spaulding) Ayes 5 Noes 0

Motion was made by Councilman Spaulding and seconded by Councilman Knapp to hold a **public hearing TO CONDUCT A SEQRA REVIEW OF OYA DUTCH HILL RD SOLAR/LLC/UGE USA Ltd.’s PROPOSED 5 MW AC GROUND-MOUNTED SOLAR ENERGY SYSTEM.**

TO COMPLETE SEQRA PARTS 2 AND 3 on January 12, 2026 at 7:30 pm and authorizing the Town Clerk to post a legal notice with the Syracuse Newspaper.

(All in favor, motion carried)
(Hall, Knapp, Volles, LaFrance, and Spaulding) Ayes 5 Noes 0

Ag District Letter was discussed.

Schedule of Fees

Attorney Billinson proposed a schedule of fees to refer to for permits and such so that the schedule can be updated at the yearly organizational meeting as opposed to amending laws. The schedule can be approved at the January meeting and changes can be made as needed.

Motion was made by Councilman Spaulding and seconded by Councilman Volles authorizing Financial Advisor Chartrand to pay the OCEBA Health Insurance bill upon receipt.

(All in favor, motion carried)
(Hall, Knapp, Volles, LaFrance, and Spaulding) Ayes 5 Noes 0

Motion was made by Councilman Spaulding and seconded by Councilman LaFrance to Adjourn the Town Board meeting @ 7:38 pm.

(All in favor, motion carried)
(Hall, Knapp, Volles, LaFrance, and Spaulding) Ayes 5 Noes 0

Respectfully submitted: _____
Cheryl Brunet, Town Clerk