

February 10, 2025

Minutes of the Regular Monthly Meeting of the Town of Otisco held on February 10, 2025 at 7:00 PM at the Otisco Town Hall, 1924 Barker Street, with the following members present:

PRESENT: Supervisor Glenn R. Hall
Councilman Jesse Spaulding
Councilman Roger Volles
Councilman Tyler Knapp
Councilman Doug LaFrance

OTHERS PRESENT: Thomas Chartrand, Financial Advisor; Douglas Hoffman, Highway Superintendent; Craig Billinson, Attorney for the Town; Cheryl Brunet, Town Clerk; Mandie Young Deputy Town Clerk; and 4 others.

REGULAR MONTHLY TOWN BOARD MEETING

The minutes of the January 13, 2025, Regular Monthly Town Board Meeting have been distributed via email to all members of the town board by the Town Clerk prior to the meeting.

Motion was made by Councilman Roger Volles and seconded by Councilman Doug LaFrance to accept the January 13, 2025 minutes.

All in favor, motion carried

(Hall, Spaulding, Volles, Knapp and LaFrance) Ayes 5 Noes 0

HIGHWAY SUPERINTENDENT'S REPORT

Progress is being made on the fuel computer
SNOW- plowing and keeping the trucks running
Watching salt use because it has been difficult to get
Councilman LaFrance asked about a back-up plan if we run out of salt
Superintendent Hoffman outlined several contingency options
Councilman Spaulding updated the board on the larger picture of salt delivery and rationing challenges at the county level

SUPERVISOR'S REPORT:

Thomas Chartrand, Financial Advisor distributed a summary of disbursements pre-approved at the December meeting with the instructions that they be added to the December minutes.

Motion was made by Councilman Spaulding and seconded by Councilman Volles to approve the following Transfer of Appropriations dated February 10, 2025:

(All in favor, motion carried)
(Hall, Knapp, Volles, LaFrance, and Spaulding) Ayes 5 Noes 0

GENERAL FUND:

From:			
A599	Surplus	Closing Balance 2024	<u>\$30,000.00</u>
		Total	\$30,000.00

To:			
A9950.9	Interfund Transfers	Transfer to Building Reserve	<u>\$30,000.00</u>
		Total	\$30,000.00

HIGHWAY FUND:

From:			
DA599	Surplus	Closing Balance 2024	<u>\$1,754,000.00</u>
		Total	\$1,754,000.00

To:			
DA5110.4	General Repairs	Contractual	\$741,888.00
DA5130.2	Machinery	Equipment	<u>\$1,006,000.00</u>
		Total	\$1,754,000.00

The Financial Adviser, Thomas Chartrand gave the monthly statement of receipts and disbursements for January 2025.

Motion was made by Councilman Doug LaFrance and seconded by Councilman Jesse Spaulding to accept the January Supervisors Report.

All in favor, motion carried
(Hall, Spaulding, Volles, Knapp and LaFrance) Ayes 5 Noes 0

Motion was made by Councilman Doug LaFrance, seconded by Councilman Roger Volles to approve the bank reconciliation.

All in favor, motion carried
(Hall, Spaulding, Volles, Knapp and LaFrance) Ayes 5 Noes 0

Motion was made by Councilman Jesse Spaulding and seconded by Councilman Roger Volles to pay these bills out of the proper funds. They are General Abstract # 2 in the amount of \$688,126.51 and Highway Abstract # 2 in the amount of \$35,661.72.

All in favor, motion carried

(Hall, Spaulding, Volles, Knapp and LaFrance) Ayes 5 Noes 0

BUSINESS DISCUSSION

Regarding the Cell Tower -Trenching power from the road to the tower is next. Weather has likely hampered progress.

The Wonderland court date was moved from January 30 to March 13.

Adult Use Law public hearing will be scheduled when the proposed law is reviewed by the County.

Speed Limit reductions were approved for Barker St, Cook Rd and South Cook Road. New speed limits are 40 mph for Barker Street and South Cook Road and 45 mph for Cook Road. The speed limit was 55 mph.

Kurtis Florence from TripleCities requested that the administrative “key” to renew the domain name “townofotisco.com” be turned over to TripleCities from Ben Bibik. The board will defer the discussion for a future meeting.

Councilmen Spaulding and Knapp have begun the process of reviewing/creating/applying for a mitigation plan for the Town of Otisco. The focus is on natural disasters. Fire Department consideration/participation was also discussed.

Robert Burns asked about and was updated on the progress of an ongoing property matter being monitored by the Code Enforcement Officer Tim Cusick..

EXECUTIVE SESSION TO DISCUSS PERSONNEL MATTERS

The Town Board has to discuss certain matters pertaining to the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation and these discussions should take place in Executive Session with the Board meeting in private since sensitive issues relating to these matters will be discussed. Disclosure of these discussions at this time could have a significant impact on the Town Board’s ability to address such matters in the best interests of the Town and the public.

Motion was made by Councilman Jesse Spaulding and seconded by Councilman Tyler Knapp to enter into Executive Session at 7:43 PM.

All in favor, motion carried
(Hall, Spaulding, Volles, Knapp and LaFrance) Ayes 5 Noes 0

AT THE CONCLUSION OF THE EXECUTIVE SESSION:

Motion was made by Jesse Spaulding and seconded by Tyler Knapp to adjourn the executive session and resume the Regular Monthly meeting.

All in favor, motion carried
(Hall, Spaulding, Volles, Knapp and LaFrance) Ayes 5 Noes 0

ADJOURNMENT

Motion to Adjourn was made by Councilman Roger Volles and seconded by Councilman Jesse Spaulding at 7:50 PM.

All in favor, motion carried
(Hall, Spaulding, Volles, Knapp and LaFrance) Ayes 5 Noes 0

Respectfully submitted: _____
Cheryl Brunet, Town Clerk

