

May 11, 2026

Minutes of the Regular Monthly Meeting of the Town of Otisco held on May 11, 2026 at 7:00 pm at the Otisco Town Hall, 1924 Barker Street, with the following members present:

PRESENT: Supervisor Glenn R. Hall
Councilman Jesse Spaulding
Councilman Tyler Knapp
Councilman Doug LaFrance
Councilman Roger Volles

OTHERS PRESENT: Thomas Chartrand, Financial Advisor; Douglas Hoffman, Highway Superintendent; Craig Billinson, Attorney for the Town; Cheryl Brunet, Town Clerk; Mandie Young Deputy Town Clerk; and 8 others.

The minutes of the April 13, 2026, Regular Monthly Town Board Meeting have been distributed via email to all members of the town board by the Town Clerk prior to the meeting.

Motion was made by Councilman LaFrance and seconded by Councilman Spaulding to accept the April 13, 2026 minutes.

All in favor, motion carried

(Hall, Spaulding, Knapp, Volles and LaFrance) Ayes 5 Noes 0

HIGHWAY SUPERINTENDENT'S REPORT:

Highway Superintendent Douglas Hoffman reported receipt of a proposal from Michael Grimm for removal of approximately 55 trees throughout the Town at a cost of \$17,280 under the same contract source used previously.

He reported planned CHIPS sealing for Dutch Hill Rd (Bailey to Rt 80-2.4 miles), Woodmancy Road (all of Otisco portion – 1.2 miles), all of Wright Rd (1 mile), Case Hill (1.2 miles), Ripley Road (less than 1 mile), Patterson Road (3 miles), all of Kamm Road (2 miles), and Shadow Lane (.2 miles) for a total of approximately 12.4 miles.

Quotes will be requested for CHIPS sealing on various Town roads. The 284 agreement that authorizes the highway supervisor to expend funds for roadwork is on hold until the board reviews the paving quotes.

A quote is pending for in-place road recycling on approximately two miles of Stevens Road.

Additional updates included ditching, culvert work, mowing.
Salt barn inventory is more than two-thirds full.
The park portable toilet has been delivered.
A new employee is starting May 25 as a laborer with plans to obtain a CDL.
Update on new Town trucks including the F-550 chassis and future auction of older vehicles.

Motion was made by Councilman Spaulding and seconded by Councilman Knapp to accept the quote for tree removal from Michael Grimm for \$17,280.

All in favor, motion carried
(Hall, Spaulding, Knapp, Volles and LaFrance) Ayes 5 Noes 0

Supervisor Hall requested the schedule for the tree work when available.

SUPERVISOR'S REPORT:

Thomas Chartrand, Financial Advisor reviewed monthly financial reports. General fund spending was reported at approximately 30% with revenues at 86%. Highway fund spending was reported at approximately 22% with revenues at 84%. Interest rates remained steady, and Clear Path developer deposits continued to be tracked and applied against related legal costs.

Motion was made by Councilman Volles and seconded by Councilman Spaulding to accept the April Supervisors Report.

All in favor, motion carried
(Hall, Spaulding, Knapp, Volles and LaFrance) Ayes 5 Noes 0

Business Discussion

ClearPath Solar Project Update

Tim Knowles discussed revisions to the Clear Path project since the prior meeting. Updates included an increased projected generating capacity from 2.7 megawatts to 4.1 megawatts and 7,150 panels to 10,800 panels, based on revised interconnection study results. The footprint does not change.

Also discussed adjustments to the proposed access road because of a well easement, related stormwater revisions, and updated supporting documents including project narrative, drawings, stormwater information, and decommissioning materials. Discussion also included agency correspondence regarding environmental review and funding considerations.

Noise Ordinance Revisions

Supervisor Hall reviewed proposed revisions to the noise ordinance, including changing the nighttime hour from 9:30 PM to 10:00 PM, adding language prohibiting outdoor amplified systems after 10:00 PM, and revising decibel measurement language to account for ambient background noise.

Motion was made by Councilman LaFrance, seconded by Councilman Knapp to schedule a public hearing on June 8, 2026 at 7:00 pm.

All in favor, motion carried
(Hall, Spaulding, Knapp, Volles and LaFrance) Ayes 5 Noes 0

Apple Valley Wheelers – Request for Road Access

Supervisor Hall discussed the proposed ATV access route and requested corrections to the route map, so it accurately reflects Town roads. Attorney Billinson reviewed local law language concerning ATV access permits on Town property.

Motion was made by Councilman Spaulding and seconded by Councilman Knapp to continue the existing operating permit for Apple Valley Wheelers until the local law is updated and a new permit can be issued.

All in favor, motion carried
(Hall, Spaulding, Knapp, Volles and LaFrance) Ayes 5, Noes 0

Motion was made by Councilman Spaulding and seconded by Councilman Volles to schedule a Public Hearing on June 8, 2026 at 7:10, to enact an ATV access Local Law.

All in favor, motion carried
(Hall, Spaulding, Knapp, Volles and LaFrance) Ayes 5, Noes 0

County Hazard Mitigation Plan

The Board reviewed a summary of the county multi-jurisdictional hazard mitigation plan, including its purpose, structure, hazard priorities, implementation requirements, and the importance of adoption for continued eligibility for FEMA mitigation funding.

Motion was made by Councilman Knapp and seconded by Councilman Spaulding to adopt **Resolution # 26 of 2026 THE TOWN OF OTISCO HAZARD MITIGATION PLAN OF 2026**

All in favor, motion carried
(Hall, Spaulding, Knapp, Volles and LaFrance) Ayes 5 Noes 0

TOWN OF OTISCO, STATE OF NEW YORK

RESOLUTION NO. 26 of 2026

**A RESOLUTION OF THE TOWN BOARD OF THE TOWN OF OTISCO ADOPTING
THE TOWN OF OTISCO HAZARD MITIGATION PLAN OF 2026**

At a meeting of the Town Board of the Town of Otisco, held in the Town Hall in said Town, County of Onondaga, State of New York, on the 11th day of May, 2026 there were:

PRESENT:

ABSENT:

Glenn R. Hall

Roger P. Volles

Jesse Spaulding

Tyler Knapp

Doug LaFrance

Town Clerk: Cheryl Brunet

Mr. Glenn R. Hall introduced to the Board the proposed Town of Otisco Hazard Mitigation Plan of 2026.

Mr. Tyler Knapp then offered the following proposed Town Board Resolution and moved for its adoption and Mr. Jesse Spaulding seconded the motion:

WHEREAS, the Town Board of the Town of Otisco recognizes the threat that natural hazards pose to people and property within the Town of Otisco; and

WHEREAS, the Town of Otisco Town Board has prepared a multi-hazard mitigation plan, hereby known as the Town of Otisco Hazard Mitigation Plan of 2026, in accordance with the; and

WHEREAS, the Town of Otisco Hazard Mitigation Plan of 2026 identifies mitigation goals and actions to reduce or eliminate long-term risk to people and property in the Town of Otisco from the impacts of future hazards and disasters; and

WHEREAS adoption by the Town of Otisco Town Board demonstrates their commitment to hazard mitigation and achieving the goals outlined in the Town of Otisco Hazard Mitigation Plan of 2026.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN OF OTISCO TOWN BOARD, STATE OF NEW YORK THAT:

1. In accordance with Town of Otisco local rules for adopting resolutions, the Town of Otisco Town Board adopts the Town of Otisco Hazard Mitigation Plan of 2026.
2. This plan, approved by the community, may be edited or amended after submission for review, but will not require the community to re-adopt any further iterations. This only applies to this specific plan and does not absolve the community from updating the plan in 5 years.

The Town Board thereupon voted to adopt the proposed Resolution as a Resolution of the Town Board as follows:

Ayes 5 Nays 0

Be it so Ordered by the Town Board of the Town of Otisco.

Dated: May 11, 2026 .

Otisco, N.Y.

Glenn R. Hall, Town Supervisor

Cheryl Brunet, Town Clerk

**STATE OF NEW YORK)
COUNTY OF ONONDAGA) ss.:**

On the ____ day of _____ in the year 2026 before me, the undersigned, personally appeared **Cheryl Brunet**, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that she executed the same in her capacity, and that by her signature on the instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument.

NOTARY PUBLIC

**STATE OF NEW YORK)
COUNTY OF ONONDAGA) ss.:**

On the ____ day of _____ in the year 2026 before me, the undersigned, personally appeared **Glenn R. Hall**, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his capacity, and that by his signature on the instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument.

NOTARY PUBLIC

TOWN CLERK CERTIFICATION

STATE OF NEW YORK, COUNTY OF ONONDAGATOWN OF OTISCO

I, the undersigned, **Cheryl Brunet**, Town Clerk of the Town of Otisco, does hereby certify that the above Town of Otisco Town Board Resolution is a true and accurate copy of the original Town of Otisco Town Board Resolution adopting the Town of Otisco Hazard Mitigation Plan of 2026, which Resolution was passed and adopted by the Town of Otisco Town Board on May 11, 2026, and the same was filed in the office of the Town Clerk on May 11, 2026, together with the Town of Otisco Hazard Mitigation Plan of 2026.

_____, 2026.
Cheryl Brunet, Town Clerk

Municipal/Otisco/Hazard Mitigation Plan/Resolution

Motion was made by Councilman LaFrance, seconded by Councilman Volles to approve the bank reconciliation.

All in favor, motion carried
(Hall, Spaulding, Knapp, Volles and LaFrance) Ayes 5 Noes 0

Motion was made by Councilman Volles and seconded by Councilman Spaulding to pay these bills out of the proper funds. They are General Abstract # 5 in the amount of \$10,727.74 and Highway Abstract # 5 in the amount of \$46,736.97.

All in favor, motion carried
(Hall, Spaulding, Knapp, Volles and LaFrance) Ayes 5 Noes 0

All in favor, motion carried
(Hall, Spaulding, Knapp, Volles and LaFrance) Ayes 5 Noes 0

Supervisor Hall announced that the Town Board has to discuss certain matters pertaining to the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation and these discussions should take

place in Executive Session with the Board meeting in private since sensitive issues relating to these matters will be discussed. Disclosure of these discussions at this time could have a significant impact on the Town Board's ability to address such matters in the best interests of the Town and the public.

Motion was made by Councilman Knapp and seconded by Councilman Spaulding to enter into Executive Session at 7:45 pm.

All in favor, motion carried

(Hall, Spaulding, Knapp, Volles and LaFrance) Ayes 5 Noes 0

Motion was made by Councilman LaFrance and seconded by Councilman Knapp to exit Executive Session at 8:00 pm.

All in favor, motion carried

(Hall, Spaulding, Knapp, Volles and LaFrance) Ayes 5 Noes

Playground Discussion

The NY Plays grant application was presented. Funding options were discussed as well as the application deadline which is 1 week after the June Board meeting.

Motion to Adjourn was made by Councilman Knapp and seconded by Councilman Spaulding at 8:18 PM.

Respectfully submitted: _

Cheryl Brunet, Town Clerk